

Public document to be completed by the Contracting Authority

SERVICE PRIOR INFORMATION NOTICE

Consultancy Services for Project Management Consultant (PMC) to support Commissioner of Water for the Implementation of the Lesotho Lowlands Water Development Project - Phase II

1. Procedure

Restricted tender

2. Programme title

Lesotho Lowlands Water Development Project - Phase II

3. Financing

Africa Investment Platform

4. Contracting Authority

Ministry of Water, C/O Commissioner of Water, 15 UN Road, Sentinel Park Building, Maseru. P
Bag A 440, Maseru. 100. Lesotho

5. Nature of contract

Fee based

6. Contract description

The Project Promoter is the Ministry of Water. The Official implementing agent for Lesotho Lowlands Water Development Project – Phase II (hereinafter also called “Client”) will be the Commissioner of Water (CoW) through the Project Implementation Unit (PIU). The beneficiaries of the scheme, responsible for operating the assets will be the Department of Rural Water Supply (DWRS), Department of Water Affairs (DWA), Bulk Water Authority (BWA) and the Water and Sewerage Company (WASCo).

The primary objective of the PMC is to actively facilitate oversight of the Project in accordance with their designated role within the PIU to ensure that projects are completed on time, on budget and in accordance with the expectations of all parties involved in the projects.

The PMC will function as part of the PIU in coordinating the efforts of the design and supervision consultants, the Project QA/QC entity, project associated environmental and social mitigation measures, and the Construction Contractors, to assure that the Promoter's and the Project's needs are properly defined and met. The contract will be 60 months long, with a firm tranche of 30 months and conditional tranche of additional 30 months subject to consultant performance for the first 30 months.

The PMC will be responsible to the PIU Manager for coordinating other tasks that need to be accomplished which may not be assigned to the individual Design and Supervision Consultant(s), the QA/QC entity, the Environmental and Social Management Consultant(s), or the Construction Contractor(s).

As examples, these tasks may include:

- Coordinating review meetings to promote the best approach and knowledge transfer of lessons learned at each stage of the project from design review through to design, preparation of procurement documents and procurement of contractors; to ensure homogeneity of approach with regard to specifications and operational requirements for those facilities to be designed by different consultants or;
- Ensure that the systems and process for management, monitoring and reporting by separate parties can be incorporated into the overall management systems for the project.

The PMC will develop procurement documentation, so that the other service providers are aligned contractually with the Promoter. Furthermore, the PMC will assist in establishing and implementing a document control system, which tracks and controls the flow of information throughout the project on behalf of Promoter. The PMC will be expected to provide procurement support, independent design oversight, environmental and social oversight, value engineering, claims mitigation and construction management services during the relevant program phases.

As such, the Consultant's key outputs shall be as follows;

1. Mobilization, project review and Inception report
2. Project Management and reporting systems and procedures- Finalised project implementation manual, including KPIs and KPI process. The initial master programme, budget, log frame and risk register for the LLWDP II and revised work schedules.
3. Overall monitoring and reporting- Monthly and quarterly reports and bespoke reports as required by each funding agency and key stakeholders. Updated master programme, budget, logframe and risk register. Quarterly KPIs
4. Overall planning and scheduling- Updated master programme using industry standard project management software.
5. Contract management and contract administration - Certificates or approvals as specified under the various services and supplies contracts. Advisory notes to the PIU for other contracts.
6. Design and Specification and Procurement Documents- Co-ordinated Specifications and procurement documents, which reflect the requirements of the client and where every action and responsibility of implementing that action is clearly defined.
7. **Procurement** - Procurement plan, pre-qualification and tender documents, tender evaluation reports, contracts.
8. Liaison with third parties - Third party checklist.
9. Public relations and management of stakeholders - Stakeholder Management Plan and PR material
10. Implementation of ESMP and public consultations - outputs already covered through other tasks
11. Capacity building - capacity building plan, capacity building plan monitoring report

The core team of experts is likely to consist of a Project Manager/Team Leader; Deputy Team Leader – Program Management Expert; Procurement & contracts Specialist; Technical Referent – Transmission Systems; Technical Referent – Water Treatment Works.

The core team shall be supported by short term experts having expertise in, but not limited to: water treatment, water system control, mechanical and electrical, water utility, economist, institutional, bulk water supply and transmission, contracts specialist, sanitation, capacity building, environmental, social expert, community liaison; and training. Bidders' proposed staffing will need to include experts who have experience of both design-build contracts and engineering design (red book fidic).

7. Indicative budget

Maximum of EUR 5,128,000

8. Intended timing of publication of the contract notice

June 2019

9. Additional information

N/A

10. Legal basis¹

The tenderer will be selected in accordance with procedures set out in the European Investment Bank's Guide to Procurement for Projects Financed by EIB.

<http://www.eib.org/infocentre/publications/all/guide-to-procurement.htm?f=search&media=search>

Remarks:

There must be a minimum period of 30 calendar days between the publication of this prior information notice and the publication of the corresponding contract notice.

No applications or requests for information should be sent at this stage.